

HAZARDOUS WASTE GENERATOR: SELF-AUDIT CHECKLIST

YES	NO	UNK	
SOLID WASTES			
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Does your facility generate solid waste? (§261.2, §261.4)
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Do you have a method of determining whether the solid wastes are not hazardous wastes? (§262.11)
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Do you document the waste determination through testing or process knowledge? (§262.11, .40)
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Do you recycle solid wastes such as scrap metal, plastics, paper, cardboard, and glass? (§246, §261.6)
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Is solid waste disposed on site, and if so, following applicable state and federal regulations? (§257)
USED OIL (§279)			
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Is used oil generated on site at the standards of §279.11 (i.e., not meeting the waste oil definition)? (§279 Subpart C)
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Is it recycled or burned for energy recovery on site? (§279.61, §279.23)
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	If transported off site, does the transporter and transfer facility have U.S. EPA identification numbers? (§279 Subpart E)
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Are containers and labels of used oil clearly marked as such? (§279.22)
UNIVERSAL HAZARDOUS WASTES (§261.9, §273)			
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Do you generate universal waste (i.e., pesticides, lamps, batteries, thermostats)? (§273 Subpart A)
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Do you store on site less than 5,000 kilograms (kg) of universal waste at any one time? (§273 Subpart B)
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Have you stored on site greater than 5,000 kilograms (kg) of universal waste at any one time? (§273 Subpart C)
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Are universal wastes segregated and accumulation containers clearly labeled? (§273.13, .14., .15, .33, .34., and .35)
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Are your transport and disposal vendors permitted to handle universal wastes? (§273 Subparts D and E, respectively)

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HAZARDOUS WASTES			
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Do you generate hazardous wastes? (§261.3, §261 Subpart B, C and D)
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Is waste generation less than 100 kg/month of non-acute hazardous waste? (§261.5)
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Does waste generation exceed 100 kg/month but less than 1,000 kg/month of non-acute hazardous waste? (§260.10)
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Does waste generation exceed 1,000 kg/month of non-acute hazardous waste?
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Are records kept for at least three years regarding the testing and/or determination of the hazardous wastes? (§262.40)
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Has each hazardous waste stream been evaluated for best disposal or treatment method?
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Does the facility have a hazardous waste reduction plan in place?
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Have federal and state agencies been notified of hazardous waste activities on site and has a generator identification number been issued? (§262.12)
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Does the waste hauler have an EPA identification number? (§263.11)
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Is the waste shipped to a permitted TSD? (§264.11)
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Is the waste properly manifested and records kept for three years? (§262 Subparts B and D)
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Are hazardous wastes accumulated at the facility? (§262.34)
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Are the accumulation containers clearly labeled, dated, inspected, compatible with the wastes, in good condition, and kept closed? (§262 Subpart C)
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Does the accumulation period exceed 90 days? (§262.34(a))
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Does the accumulation period exceed 180 days? (§262.34(d))
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Is the accumulation area clearly marked? (§262 Subpart C)
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Does the facility have satellite accumulation areas? (§262.34(c))
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Does the facility submit Biennial reports and keep copies for at least three years? (§262.41)
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Has the facility confirmed whether the hazardous waste is restricted from land disposal? (§268)
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Are employees familiar with waste handling and emergency procedures? (OSHA 29 CFR 1910.38, 119, .120, 29 CFR 1200)
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Are employees who handle hazardous waste trained and have knowledge of the process operations, safety equipment, shut down mechanisms, etc? (29 CFR 1910.38, 119, .120, 29 CFR 1200)
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Is an emergency communication system in place for employees who handle hazardous wastes? (29 CFR 1910.38, .119, .120, 29 CFR 1200)
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Does the facility have a contingency plan for a release of hazardous waste? (§355)
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Have the local and state emergency response agencies been notified of and provided a copy of the contingency plan? (§370)
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Does your facility transport hazardous waste? (§263)

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TSDF			
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Does your facility technically store, treat or dispose of hazardous waste? (§264 and §265 equivalents for this audit section)
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	If your facility is a TSDF, is it permitted or interim status? (§264.11)
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	As a TSDF, does your facility meet general standards including waste analysis, security, inspection, training, and quality assurance? (§264 Subpart B)
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Does your facility have a process to confirm, segregate, and manage wastes? (§264 Subpart B)
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Does your facility have a contingency plan and emergency procedures in place? (§264 Subpart D)
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Does your facility maintain records including manifests, operating records, and Biennial reports? (§264 Subpart E)
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Is there a closure and post-closure plan in place? (§264 Subpart G)
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Are financial requirements met at the facility? (§264 Subpart H)
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Do all applicable containers, tank systems, surface impoundments, waste piles, and/or land treatment areas meet design, inspection, monitoring, and record keeping requirements? (§264 Subparts I, J, K, L, and M)
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Does the facility have a landfill, and if so, are requirements met? (§264 Subpart N)
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Are air emission standards for all regulated emission sources met at the facility? (§264 Subparts AA, BB, and CC)
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Does the facility operate an incinerator, and if so, are all requirements met? (§264 Subpart O)
OTHER: POSSIBLE COMPLIANCE ISSUE NOT DESCRIBED ABOVE!			
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Describe: